**Thornhill House Tenants and Residents’ Association meeting notes.**

**Meeting date/time: Wednesday 7th August 2013, 7.30pm**

**Item**

**Key points discussed**

**Action Required/ By when**

**Lead**

 • Website and email feedback from Lee and Colleen

in progress , Gmail account set up

Website needs re-designing

Penny and Colleen meet

 • Detailed plans re. Bike shed

Letter to be distributed once the suggestion box has gone up deadline 31 oct .

 Bike/property not claimed to be disposed of or sold in the jumble sale

 • Gate access update from Penny

There are 9 keys out. We know who they are. the current set up works and are on the case.

Report back from the gardening group

Thanks to Thornhill Residents who cleared up and have been maintaining the grounds and the community garden project area .

The amount at present allocated from the council for garden upkeep is £464.20.

Penny has composed the Gardening consultation letter which has been approved by Lee, this to will be circulated once the suggestion box has been fitted

Mark Robey- Community Gardening Officer is going to re measure grounds re-calculate possible amount available to us

Lee said he will come back to do proper measurement

Spoke about plans such as:

Sitting area, wild flowers

Weeds, patio area, fruit trees, benches, seating

Pebbles down, things to keep the beds beautiful

Feedback from Lee re. Cleaning and aerials

Should deal with reasonable requests to where the boxes are done

we do not have to agree where they want to put them,

Community bin cleared, thumb lock replaced,

Daniel cleared the room

Denis on site tomorrow if any one would like to meet with him

Gutter maintenance programmed- Repot it as a repair if the is damp seeping in to the property

There is no budget for ivy or dealing with it. It should get cut back only when it effects

 Windows, gutters and boilers. There are no plans to do a major cut back are no plans to

Repair budget-

damp- report

Inspection by surveyor--

not handling rainwater.. deal with it

then look at flat

Rising damp…

Damp in the flat…have a look - structure of the building

Aerial instillation is underway but there have been concerns where workman have been putting the TV boxes in the flats

Contact the team

Electrical team

 • Bank update from Penny and Ray

Ray to contact Steve and Peter to have their signatures removed

 • Use of community room

Colleen has been given an induction

The room needs to be cleaned on a weekly basis

Ready for people who hire it out.

Madeleine still locking up the building

Current users are:

Barnsbury square

Sewing group

Brian potter

Leaseholders- Barnsbury square dog walkers.

James Murray

Leaseholders meet once a month---

There was a discussion about charging non-residents for use of the space we need a policy.

Currently the sewing group is not contributing, there was an agreement with the previous tenants association team whilst the room was being renovated.

There is some budget for a lockable cupboard in the kitchen for our supplies

There needs to be a cleaning ROTA in place

Colleen, Penny, Lee, Madeleine

 • Next meeting dates and agenda

Constitution needs to signed

box up…

 • AOB

 There have been complaints about a cat disturbing the birds at 6am from TH residents and other neighbors

There has been a problem with bird food on the floor- its attracting vermin.

 Jumble sale due to take place once bike shed is cleared

Same rules apply to cats as does about fouling in the garden- and cannot come out until 830 am.

All birdseed must be on the feeding table or a hanging feeder.