

## Thornhill House Tenants and Residents' Association meeting notes.

**Meeting date/time: Tuesday 26<sup>th</sup> Nov 2019 7pm** Chaired by PH

**Attended by:** PH, CB, JH, ZC, M, M, B,

Apologies:

Item	Key points discussed	Action by when	Lead
Previous minutes	Previous meeting was cancelled.		
Bike shed and theft	<p>Bike shed payments can't go through due to website domain name expiring. Website – options to renew discussed. 10 years renewal for £98 agreed on (noted that the RA has an admin budget).</p> <p>Some bikes have been taken by council after being chained to building or in the garden. Council still has them – people whose bikes have been taken by the council can still claim them. Contact LBI estates services.</p> <p>Keeping track of bikes in bike shed has lapsed – CB and JH to liaise to update.</p> <p>Thefts – discussion about how thief got access. Likelihood that window was forced rather than door code being given to strangers. General discussion about how to keep TH more secure. Issue with strangers being buzzed in.</p> <p>LBI has so far written to residents reminding them not to buzz strangers in. Wider issue with rough sleepers and drug users in bin rooms. RA to contact LBI estate services – request that residents are again reminded about not letting strangers in and provide notices to that effect for common areas. Residents all reminded to be vigilant and to contact LBI in the event of antisocial behaviour. RA to replace the poster in the notice boards with numbers for ASB etc. RA to ask LBI the duration of the trademen's access button on the door panel.</p>	<p>Website domain to be renewed for 10 years. This week.</p> <p>Update bike shed records. By next meeting.</p> <p>Write to LBI regarding security: Letters about access, signs for blocks, duration of tradesmen's access on door panel. By next meeting.</p> <p>Replace posters with ASB contact details. By next meeting.</p> <p>Make residents aware of where bikes can be claimed</p>	<p>JH</p> <p>JH &amp; CB</p> <p>PH</p> <p>JH</p>
Community Room	Community Room – items to be removed and lock to be changed. Access only for RA committee and caretaker. Discussion about community group using the room.	Change lock after meeting.	JH

	<p>Currently 6 regular groups. CR improvement work to commence soon, including kitchen improvements, lockable cupboard and improved storage.</p> <p>Book sale will take place in January</p> <p>Toys and household items donated to shelter</p> <p>People can not store personal items in the CR room or our storage room- It needs to be cleared. Council can help take away large items.</p> <p>Council will also help with moving items belonging to sewing group that are not longer in use- return them to owners</p> <p>Mid Jan will be a safety assessment and looking at what improvements can be made</p>	<p>Amber from LBI to write a letter to be circulated with a deadline when personal items need to be removed.</p>	<p>LBI</p>
<p>Caretaker / Cleaning</p>	<p>New caretaker – all agreed the level of service is much better than before. Occasional issue from contractors and possibly leaving a mess in shared areas due to works. RA to clarify at next estate walk – are residents responsible for keeping their own doorsteps clean etc? Not received a letter for the last few months notifying us of an estate walk. Quarterly dates available on website.</p> <p>Resident has been reporting repairs online and nothing has been done. When chased up was told that it had not been logged.</p> <p>Waste pipe and overflow seems to be an ongoing issue to raise with the estate services</p> <p>Mention of the pagoda and how precarious it is- what can be done? We were told residents had to pay to get it taken down, Jacqueline from LBI said this seems unlikely.</p>	<p>Check online for next quarterly estate walk</p>	<p>ZC</p>
<p>Garden</p>	<p>Gardening club has historically been difficult to get off the ground. Two or three people do a little bit of work in the garden each year on the part of the garden we are responsible for. Greenspace do the rest and have generally just been tidying / cutting back and it was proposed that they could do more to maintain the garden. For example, the moss is starting to damage the paving.</p> <p>Food waste has been put in the compost bins and is not rotting down, attracting rats. The compost bins in the garden are only for leaves and other garden waste – food waste just spoils in them and attracts pests. Sign needs to be put up about this to inform residents. RA to write to LBI to ask about food waste bins. RA previously</p>	<p>Contact LBI to request disposal of fetid food waste in compost bin, and arrange for proper food waste bin to be provided.</p> <p>Put signs up on compost bins informing residents they are only for garden waste.</p>	<p>PH  JH</p>

	told that food waste bins would be too complicated to set up. LBI council website says a large lockable food waste bin can be provided. RA to ask LBI. Compost bins now need emptying. Notice to go up on board – ZC’s contact details for those who want to be involved. Discussion about the role of Greenspace and residents wanting to avoid losing plants and shrubs to overenthusiastic pruning. Assurances from residents actively involved in gardening that they have always been arguing to keep as much greenery as possible.	Contact sheet to be put up for people interested in gardening.	ZC
Finance	Balance carried over from previous meeting £675.02. Total income £18.82 (2 bike shed payments, minus PayPal handling fee). Total expenditure £6.29 (security signage and equipment for bike shed). New balance £687.55		
Estate activities	Christmas activity proposed. Suggestion was well received by residents as due to lack of interest has not run for the past two years. Agreed that Christmas party would be on 8 <sup>th</sup> December. Residents invited to bring a dish and spend an afternoon together making festive decorations. 2pm.	Invitations/posters to go up.	CB
AOB	Further questions about security. Possible to install dummy CCTV cameras in stairwells? Suggestion that the cameras in the door panels could be activated and residents invited to upgrade their internal equipment to use this facility.  People active in early morning have noticed things like the doors being propped open with a coin and people gaining access to the back garden or sleeping / using drugs in the bin sheds. There is serious concern about this. Residents need to report every single incident and are encouraged to do so every time to improve the chances of it being taken seriously by LBI.	RA to write to LBI estates services and ask if activating door cameras is possible.  Residents need to be informed about how to report incidents	PH